

**CONTRACT APPROVAL FORM**

(Contract Management Use only)

**CONTRACT  
TRACKING NO.****CM2165-A1****CONTRACTOR INFORMATION**Name: Brooks Building Solutions, Inc. (formerly known as Brooks Air Systems, Inc.)Address: 11196 St. Johns Industrial Parkway South, Jacksonville, FL 32246  
City State ZipContractor's Administrator Name: Keith Jordon Title: Sales EngineerTel#: 904-642-5303 Fax: 904-641-8722 Email: \_\_\_\_\_**CONTRACT INFORMATION**Contract Name: Nassau County Jail EMCS Preventative Maintenance Agreement Contract Value: \$13,704.00Brief Description: This amendment is an administrative change to the agreement to change the name from Brooks Air Systems to Brooks Building Solutions effective 08/26/15.Contract Dates : From: \_\_\_\_\_ to \_\_\_\_\_ Status: \_\_\_\_\_ New \_\_\_\_\_ Renew ☒ Amend# \_\_\_\_\_ WA/Task OrderHow Procured: ☒ Sole Source \_\_\_\_\_ Single Source \_\_\_\_\_ ITB \_\_\_\_\_ RFP \_\_\_\_\_ RFQ \_\_\_\_\_ Coop. \_\_\_\_\_ Other \_\_\_\_\_**If Processing an Amendment:**Contract #: CM2165 Increase Amount of Existing Contract: no increase

New Contract Dates: \_\_\_\_\_ to \_\_\_\_\_ TOTAL OR AMENDMENT AMOUNT: \_\_\_\_\_

**APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6**1. [Signature] 1/25/16  
Department Head Signature DateFacilities Maintenance  
Submitting Department2. Charlotte Young 1/26/16  
Contract Management Date01072523-546020  
Funding Source/Acct #3. [Signature] 1-29-16  
Office of Management & Budget Date4. [Signature] 2-1-16  
County Attorney (approved as to form only) Date

Comments: \_\_\_\_\_

**COUNTY MANAGER - FINAL SIGNATURE APPROVAL**Ted Selby 2/3/16  
Date**RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:**Original: Clerk's Services; Contractor (original or certified copy)  
Copy: Department  
Office of Management & Budget  
Contract Management  
Clerk Finance

**FIRST AMENDMENT TO THE CONTRACT FOR ENERGY MANAGEMENT CONTROL  
SYSTEM (EMCS) PREVENTATIVE MAINTENANCE AGREEMENT**

THIS AGREEMENT made and entered into this 3rd day of February, 2016 by and between **Nassau County Board of County Commissioners**, hereinafter referred to as "County," and **Brooks Building Solutions, Inc.**, a Florida Foreign Profit Corporation formerly known as Brooks Air Systems, Inc., whose principal address is 11196 St. Johns Industrial Parkway S., Jacksonville, FL 32246.

**WHEREAS**, on September 29, 2014, the County entered into an Agreement with Brooks Air Systems, Inc., Contract No. CM2165, to perform preventative maintenance of the energy management control system at the Nassau County Detention Center; and

**WHEREAS**, effective August 26, 2015 Brooks Air Systems, Inc. changed its legal name to Brooks Building Solutions, Inc.; and

**WHEREAS**, it has become necessary to amend the Agreement entered into on September 29, 2014.

**NOW, THEREFORE**, for and in consideration of the mutual covenants contained herein, the parties hereto do mutually agree as follows:

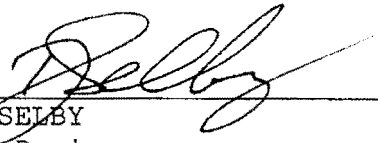
1. Name Change. This amendment is an administrative change to the Agreement which both parties acknowledge that Brooks Air Systems, Inc. changed its name to Brooks Building Solutions, Inc., effective August 26, 2015.

2. Assumption. Brooks Building Solutions, Inc. assumes the obligations of Brooks Air Systems, Inc. as set forth in the Agreement entered into on September 29, 2014.

3. The parties agree that no further modification of the Agreement entered into on September 29, 2014 is required to reflect this Name Change.


IN WITNESS WHEREOF, the effective date of this Agreement shall be the date of its being signed by the last signing party this 3rd day of February, 2016.

BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA

  
\_\_\_\_\_  
TED SELBY  
Its. Designee

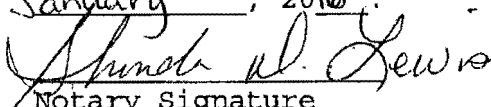
[Signature page continues to next page]

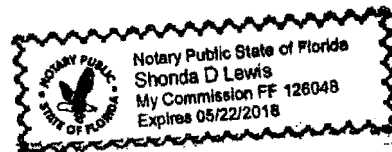
BROOKS BUILDING SOLUTIONS, INC.

  
By: A. NEFF JENKINS  
Its: PRESIDENT

State of Florida  
County of Duval

Before me personally appeared Hugh Neff Jenkins,  
who is personally known ☒ or produced \_\_\_\_\_  
as identification, known to be the person described in and who  
executed the foregoing instrument, and acknowledge to and before  
me that he/she executed said instrument for the purpose therein  
expressed.

WITNESS my hand and official seal, this 18<sup>th</sup> day of  
January, 2016.  
  
Notary Signature



Notary Public-State of FL

My Commission Expires: 5/22/18